**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**LEGISLATIVE EXECUTIVE BOARD MEETING**

**OFFICIAL MINUTES**

**Thursday, February 7th, 2019**

The Legislative Executive Board Meeting of the SDDHA was held Thursday, February 7th at 7:00 PM central; 7:00 PM mountain time via online conference call, the President being in the chair and the Secretary being present. The meeting was called to order at 7:05 PM central time; 6:05 PM mountain time and introductions were given. A quorum was established with board members Amy Ericks, Hailey Purves, Nicole Glines, Maddy Smith, Tia Meyer, Carissa Regnerus, Emily Mauch, Cindy Dellman, and Katie Williams. Minutes from the 2018 Semi-Annual meeting were approved. Ericks presented the agenda, and it was then reviewed. Glines added the Oral Health Coalition notes. The motion was approved. The Legislative reports were all read and approved.

Regnerus reported from the Oral Health Coalition call. Her and Glines both listened to the call. They talked about how the funding for Medicaid might be changing and it was recommended to write legislators regarding the change. There might be a new dental assisting school starting at Southeast Tech and there was a recommendation to reach out to them offering support. April 9th will be a large Oral Heatlh Summit and there was also a recommendation to have representation there.

There are videos available for SDDHA board members to watch in their member portals.

Our IOH Liaison needs to be addressed, as it is recommended by ADHA that the position should be a long-term position instead of having it attached to another position that cycles. Suzanne Luken, who has previously expressed interest in the information officer position has also expressed interest in IOH. This will fit well with that position and we will move forward with that. The Legislative Position is still open.

Glines expressed concern that SD Hygienist of the Year had to be a SDDHA member. She knows a hygienist that works federally in the IHS but is not a member of SDDHA. She wants to nominate her because she works in South Dakota. Ericks will look into the by-laws and if we can change the rule with a board vote or a membership vote.

We will open the nominations for SD Hygienist of the Year, Williams will update the document and email the membership while Meyer will post it on Facebook.

Schiley will cancel the PO Box we got because we have to have a physical address. Luken has offered to use her business address for us in the future.

Ericks discussed changing board members. Purves is interested in secretary, Williams is interested in Vice President, and Luken is interested in information officer. Both the Eastern and Western positions remain open. There was discussion on turning those positions into a committee. Because it is a large by-law change that requires membership vote, it was decided we will try and fill the positions and if we continue to have trouble, we readdress the issue. During the meeting Krysta Novak agreed to be Western CE Coordinator.

Ericks proposed an Allied Membership status for dental assistants in order to compete with SDDA. She has talked to Rachelle from ADHA and will continue to work with ADHA and SDDHA on the logistics of membership dues and access. Williams and Purves will work on the website side of providing them access. We will present options at next meeting.

During the meeting Angela Hall agreed to be Eastern CE Coordinator.

Ericks called for everyone to review their positions via the Operations Manual and look for any discrepancies or changes in regards to duties and responsibilities. There is some old wording about passing binders and doing things we no longer do that need to be updated.

The Policy Manual corrections need to be completed and we will do those on a shared Drive. Williams will share a live Google Doc and we can all update the same document as we make progress.

Purves and Williams reported on the secretary position on the possibility of going back to having a webmaster. It was determined that the social media, secretary, and webmaster duties can all stay in the role of the secretary but belong to the committee as well as Meyer continues to do social media.

Williams asked for recommendations for podcast interviews and content for the members-only website, with the goal of having it finished before May so we can introduce the members-only side at the meeting and help people with log-ins.

Spring Newsletter information and Annual Reports are due April 15th, 2019.

Glines presented the lineup of speakers for Annual 2019. Eric Robertson will present on opioids Thursday morning; Tammy from American Eagle will do a hands-on presentation from 10am to 12 am and because there is a 60 person limit we may offer radiology at the same time. Amy Gacey wants a half an hour to talk about her temping business and Delta Dental also wants a half an hour to talk about Sealants. Thursday 2pm to 4 pm will be Prenatal Oral Health with Lori Goodman. Friday will begin with Chair Yoga by Melissa Courier at 7am. The shared speaker on Friday from 8-4 is on Ergonomics by Dr. Bethany Valachi. Prairie Berry is an option for a social on Friday evening if we have enough interest. Saturday morning will start at 8am and Kim Erdman will speak on Forensics until 12:30. 12:30-2pm is lunch and exhibits. 2pm-4pm will also be Kim Erdman and she will present on Elder Mistreatment. Ericks recommended to have the board meeting at a time that isn’t Wednesday evening so we can all help set up. Glines asked for names and contacts for companies that would be willing to sponsor and/or provide products and giveaways. She also asked for information about the Delta Dental grant. Ericks has reached out to Willuweit about the past grant application and will continue to look for information so we can apply for that. We will not be doing outside vendors this year, only professional vendors. Dellman is organizing the silent auction. Ericks discussed the fee, Glines will report back how much we need to cover, and Williams will research cost of previous years and how many people signed up from the last year at Rapid City. Ericks is interested in sending out CE certificates via the website. Williams and Purves will look into the capability. We will need to make sure people are entering correct addresses and make it clear that it will be through those addresses.

Schiley put together an expenditures report and has been digitizing receipts and accounts to create more transparency with our financial accounts. It has been suggested that we may need to do a separate audit if there are additional questions after reviewing the report.

Ericks adjourned the meeting at 8:31 pm central time, 7:31 pm mountain time.